

ANNEX H4. DATA IN THE ESA ALERTS FOR RELEASE TO PARTICIPANTS

ESA Alert number / revision: reference number of the alert.

Title: the subject of the Alert.

Release date: official release date of the alert to all the alert system participants.

Status: current status of the Alert

Manufacturer and address: name and address of the company, which supplied the item or applies a process/method/procedure presenting the problem/failure. In the case of software this is the software supplier/developer.

Manufacturer contact point: name and contact information of a manufacturer's contact person.

Part number: in the case of software the Configuration Item number is to be given.

Part description: description of the subject item. For software, the name of the software package can be given.

Lot/Date code or serial number: for software the software version/revision and date can be given.

Specification: specification against which the item was ordered.

Other part identifications: other relevant information, which may help in better identify the subject item.

Failure / problem description: objective description of the failure/problem.

Suspected cause: possible cause of the failure/problem, as far as a preliminary investigation may suggest.

Corrective/preventive actions by manufacturer: action undertaken or still to be implemented by the manufacturer to solve or prevent the problem.

Actions Recommended to users: Actions, which the users are recommended to undertake, to circumvent the problem.

Manufacturer notification date: date of sending the PAI to the manufacturer.

Current Technical Expert: ESA expert for additional technical information relating to this alert.

ESA Alert Focal Point: focal point within ESA for questions regarding this alert and the ESA Alert System in general.

Release by ESA Alert Committee: date and signature of the Chairperson of the ESA Alert Committee.

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